**Developing and conducting interviews - II**

1. **Assign roles**:

* Department representative;
* Interviewer;
* Note taker

1. **Rotate roles:** Each person take on different role at least once
2. **Select** a department from the scenarios created in Exercise-2.
3. **Conduct interview** using a combination of open-ended, “what if/ just suppose”, and probing questions to identify:
   * + The most important activities that they do? (tasks, functions, etc.)
     + Who do they rely upon to do it and who relies upon them (interdependencies)?
     + What equipment, systems, applications and resources they use?

**Developing and conducting interviews - II**

1. Department being interviewed:

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1. Questions to ask:

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**Developing and conducting interviews - II**

1. Department being interviewed:

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1. Questions to ask:

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**Developing and conducting interviews - II**

1. Department being interviewed:

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1. Questions to ask:

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